

ANNEX K TO  
RE SENIOR AWARD SCHEME (RESAS):  
ADMINISTRATIVE ARRANGEMENTS

To: Executive Secretary RESASC  
c/o RE CPD Team, HQ RSME, Brompton Bks, Chatham, Kent, ME4 4UG

**ROYAL ENGINEERS SENIOR AWARDS SCHEME (RESAS)**  
**APPLICATION FOR GRADUATESHIP CITY & GUILDS OF LONDON INSTITUTE**

**PART 1 – PERSONAL DETAILS**

SURNAME	FORENAME(S)
RANK	ARMY NO
UNIT	SUB-UNIT
JOB TITLE	TEL NO / EXT

KEY DATES			
BIRTH	ENLISTMENT	COMMISSION (if applicable)	PROMOTED TO CURRENT RANK

ADDRESS	
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**PART 2 – QUALIFICATIONS**

A. ARMY QUALIFICATIONS HELD	
Qualification	Date Obtained

B. LEVEL 3 OR ABOVE NATIONAL QUALIFICATIONS HELD (HIGHEST FIRST)	
Qualification	Date Obtained

B. NATIONAL QUALIFICATIONS HELD (CONTD)	
Qualification	Date Obtained

C. MEMBERSHIP(S) OF PROFESSIONAL INSTITUTES/BODIES/ASSOCIATIONS	
Organisation	Category

<b>PART 3 – EMPLOYMENT HISTORY</b>
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Employment	Dates

<b>PART 4 – EMPLOYMENT TRAINING</b>
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Course	Dates

<b>PART 5 – DOCUMENTS ATTACHED (ORIGINAL OR CERTIFIED TRUE COPY)</b>
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<b>Mandatory for all applicants</b>	Yes/No
Proof of Membership of the Institution of Royal Engineers	
Either (a) proof of 2 years as a Captain and minimum Level 3 national qualification or Army Class 1 certificate, or (b) proof of 2 years' service as a SSgt or WO2 (or WO1 with less than 2 years in rank) and minimum Level 3 national qualification or Army Class 1 certificate	
<b>Career Extension Qualification (at least one)</b>	
IEng status <b>or</b>	
Minimum Level 5 national qualification <sup>1</sup> certificate <b>or</b>	
Proof of relevant professional body membership (excluding the Institution of Royal Engineers)	

<sup>1</sup> As described in the revised QCA National Qualifications Framework (NQF) 1 Sep 04 – see [www.qca.org/493html](http://www.qca.org/493html)

**PART 6 – APPLICANT’S CERTIFICATE**

I hereby apply for Graduateship of the City & Guilds of London Institute. My preferred Occupational Area<sup>2</sup> is:

[Empty box for Occupational Area]

I certify that all information provided is accurate and that all documents provided are either the originals or certified true copies thereof.

SIGNATURE

DATE

**PART 7 – COMMANDING OFFICER’S CERTIFICATE (LT COL OR EQUIVALENT)**

I fully support this application. The applicant is known to me and, in my opinion, fully meets the criteria required for Graduateship of the City & Guilds of London Institute, with which I am familiar. I have verified all of the information provided and certify that the documents attached are either the originals or true copies thereof appropriately annotated as such by me or another responsible person.

SIGNATURE

INITIALS AND SURNAME

RANK / GRADE

JOB TITLE

TEL NO / EXT

DATE

**PART 8 – RESASC Use Only**

- 1. The above application is / is not endorsed \*.
- 2. The applicant was recommended for Graduateship to CGLI on (date)\* \_\_\_\_\_.
- 3. The applicant was notified that he/she was unsuccessful on (date)\* \_\_\_\_\_.

\* = Delete text as appropriate

REASON IF NOT SUCCESSFUL:

SIGNATURE

INITIALS AND SURNAME

EXECUTIVE SECRETARY

RESASC

TEL NO / EXT

DATE

<sup>2</sup> Selected from the list at Annex E of the main document